



AN EQUAL OPPORTUNITY EMPLOYER

EMPLOYMENT APPLICATION

PLEASE PRINT

Position Applied For \_\_\_\_\_ Date \_\_\_\_\_

NAME \_\_\_\_\_

FIRST

MIDDLE

LAST

ADDRESS \_\_\_\_\_

STREET

CITY

STATE

ZIP CODE

HOME PHONE #(\_\_\_\_\_) \_\_\_\_\_ WORK #(\_\_\_\_\_) \_\_\_\_\_ CELL#(\_\_\_\_\_) \_\_\_\_\_

SOCIAL SECURITY #..... - -

Are you currently employed?..... yes\_\_ no\_\_ If yes, may we inquire of your current employer?..... yes\_\_ no\_\_

Have you filed an application here before? yes\_\_\_\_\_ no\_\_\_\_\_ If yes, give date ..... / /

Are you legally eligible for employment in this country? .....yes\_\_\_\_\_ no\_\_\_\_\_ (Proof of U.S. Citizenship or Immigration status will be required upon employment.)

Type of employment desire?..... Full Time \_\_\_\_ Temporary \_\_\_\_ Date available for work \_\_\_\_/\_\_\_\_/\_\_\_\_

Will you work overtime if required?..... yes\_\_\_\_\_ no\_\_\_\_\_

If required, will you undergo pre-employment physical?.....yes\_\_\_\_\_ no\_\_\_\_\_

Will you submit to a drug test?.....yes\_\_\_\_\_ no\_\_\_\_\_

Will you submit to a back ground check?.....yes\_\_\_\_\_ no\_\_\_\_\_

Have you ever been bonded?.....yes\_\_\_\_\_ no\_\_\_\_\_

Are you under an income withholding order for child support?.....yes\_\_\_\_\_ no\_\_\_\_\_

Have you ever been convicted of any violations of law? (Including traffic violations).....yes\_\_\_\_\_ no\_\_\_\_\_ (Such conviction may be relevant if job related, but does not bar you from employment.)

If YES, please explain: \_\_\_\_\_

Driver's license number (required by job) \_\_\_\_\_ State \_\_\_\_\_

Do you have your own transportation?.....yes\_\_\_\_\_ no\_\_\_\_\_

Do you have your own tools? .....yes\_\_\_\_\_ no\_\_\_\_\_

If yes, list tools: \_\_\_\_\_

**Educational Background**

List last three (3) schools attended

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes\_\_\_ No\_\_\_ Degree/ Diploma: \_\_\_\_\_

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College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes\_\_\_ No\_\_\_ Degree/ Diploma: \_\_\_\_\_

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Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes\_\_\_ No\_\_\_ Degree/ Diploma: \_\_\_\_\_

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**References**

List three professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

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Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

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Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

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**Skills and Qualifications**- Summarize special skills and qualifications acquired from employment or other experiences that may qualify you to work with our company.

\_\_\_\_\_  
\_\_\_\_\_

**Comments** (including explanation of any gaps in employment): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Employment History**

List your last three (3) employers.

Company: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_/hr Ending Salary:\$ \_\_\_\_\_/hr

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes \_\_\_\_\_ No \_\_\_\_\_

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Company: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_/hr Ending Salary:\$ \_\_\_\_\_/hr

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes \_\_\_\_\_ No \_\_\_\_\_

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Company: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_/hr Ending Salary:\$ \_\_\_\_\_/hr

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes \_\_\_\_\_ No \_\_\_\_\_

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**PLEASE READ CAREFULLY BEFORE SIGNING**

I certify that all the information submitted by me on this application is true and complete. I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected, and if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the company's rules, regulations and Supervisor's directions. I agree that my employment is at-will, and that my employment and compensation can be terminated, with or without cause, and with or without notice, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I further authorize all work related verifications of employment, education, training or other work related information, as well as credit or criminal records checking. I authorize all of this information to be provided to the company or their agent and release them from any liability which might be claimed. **I also understand that if called for an interview, I will be required to bring a current DMV report of my driving record and also a current copy of my criminal check report. If required, I agree to complete and fully participate in a drug test.**

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Please rate yourself on a scale of 1-10 for the following items. A 10 indicates you have the knowledge or ability to function at a high level of experience and skill, a 1 indicates no knowledge or experience in this area.

Layout Footers/Foundations	1 2 3 4 5 6 7 8 9 10	Siding Installation	1 2 3 4 5 6 7 8 9 10
Pouring Footers	1 2 3 4 5 6 7 8 9 10	Operating a Metal Brake	1 2 3 4 5 6 7 8 9 10
Concrete Finishing	1 2 3 4 5 6 7 8 9 10	Refinishing Cabinets/Furniture	1 2 3 4 5 6 7 8 9 10
Block Laying	1 2 3 4 5 6 7 8 9 10	Installing Cabinets	1 2 3 4 5 6 7 8 9 10
Brick Laying	1 2 3 4 5 6 7 8 9 10	Installing Countertops	1 2 3 4 5 6 7 8 9 10
Driveways & Sidewalks	1 2 3 4 5 6 7 8 9 10	Building Countertops	1 2 3 4 5 6 7 8 9 10
Framing New Construction	1 2 3 4 5 6 7 8 9 10	Wall Tile	1 2 3 4 5 6 7 8 9 10
Framing Additions	1 2 3 4 5 6 7 8 9 10	Floor Tile	1 2 3 4 5 6 7 8 9 10
2 <sup>nd</sup> Story Additions	1 2 3 4 5 6 7 8 9 10	Installing Wallpaper	1 2 3 4 5 6 7 8 9 10
Framing Repairs	1 2 3 4 5 6 7 8 9 10	Installing Carpet	1 2 3 4 5 6 7 8 9 10
Opening Up Load Bearing Walls	1 2 3 4 5 6 7 8 9 10	Installing Vinyl Floor	1 2 3 4 5 6 7 8 9 10
Metal Framing	1 2 3 4 5 6 7 8 9 10	Basic Plumbing	1 2 3 4 5 6 7 8 9 10
Metal Building	1 2 3 4 5 6 7 8 9 10	Advanced Plumbing	1 2 3 4 5 6 7 8 9 10
Commercial Construction	1 2 3 4 5 6 7 8 9 10	HVAC	1 2 3 4 5 6 7 8 9 10
Trussed Roofs	1 2 3 4 5 6 7 8 9 10	Basic Electrical	1 2 3 4 5 6 7 8 9 10
Tying New Roof to Existing	1 2 3 4 5 6 7 8 9 10	Advanced Electrical	1 2 3 4 5 6 7 8 9 10
Asphalt Roofs	1 2 3 4 5 6 7 8 9 10	Air Tools	1 2 3 4 5 6 7 8 9 10
Metal Roofs	1 2 3 4 5 6 7 8 9 10	Power Tools	1 2 3 4 5 6 7 8 9 10
Slate Roofs	1 2 3 4 5 6 7 8 9 10	Hand Tool Maintenance	1 2 3 4 5 6 7 8 9 10
Flat Roofs- Rubberized/Tar	1 2 3 4 5 6 7 8 9 10	Hand Tool Repair	1 2 3 4 5 6 7 8 9 10
Skylight Installation/Repairs	1 2 3 4 5 6 7 8 9 10	Vehicle Maintenance	1 2 3 4 5 6 7 8 9 10
Decks	1 2 3 4 5 6 7 8 9 10	OSHA Requirements	1 2 3 4 5 6 7 8 9 10
Trim Carpentry	1 2 3 4 5 6 7 8 9 10	Personal Time Management	1 2 3 4 5 6 7 8 9 10
Installing Patio Doors	1 2 3 4 5 6 7 8 9 10	Managing Other Personnel	1 2 3 4 5 6 7 8 9 10
Replacement Windows	1 2 3 4 5 6 7 8 9 10	Planning	1 2 3 4 5 6 7 8 9 10
Hanging Doors	1 2 3 4 5 6 7 8 9 10	Estimating	1 2 3 4 5 6 7 8 9 10
Hanging Drywall	1 2 3 4 5 6 7 8 9 10	Creativity	1 2 3 4 5 6 7 8 9 10
Finishing Drywall	1 2 3 4 5 6 7 8 9 10	Relate to Customers	1 2 3 4 5 6 7 8 9 10
Caulking	1 2 3 4 5 6 7 8 9 10	Relate to Fellow Employees	1 2 3 4 5 6 7 8 9 10
Exterior Painting/Finishing	1 2 3 4 5 6 7 8 9 10	Problem Solving	1 2 3 4 5 6 7 8 9 10
Interior Painting/Finishing	1 2 3 4 5 6 7 8 9 10	Rating of Carpenter Experience	1 2 3 4 5 6 7 8 9 10
Re-Glazing Windows	1 2 3 4 5 6 7 8 9 10	Rating of Carpenter Skills	1 2 3 4 5 6 7 8 9 10

Are there any additional areas of expertise that you have that were not previously mentioned?

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